

MINUTES
Prince of Wales Health Network Steering Committee
December 16, 2008
9:45 am – 2:00 pm

Steering Committee Members Present: Joan Nugent (PeaceHealth), Peter Rice (PeaceHealth), Bob Thomas (City of Craig), Millie Schoonover (City of Craig), David Vastola (SEARHC), Donna Miller (SEARHC)

Ex-Officio Member Present: Esther Ehrmann (POW Health Network)

Guests: Jon Bolling (City of Craig)

The meeting was called to order at 9:45. David Vastola and Donna Miller arrived at 10:15 and a quorum was reached.

- **Website:** The domain name princeofwaleshealthnetwork.org has been registered. It is anticipated the website will be live sometime in January
- **Community Advisory Board:** Applications are currently being distributed to all communities on POW. There will be a short radio interview with Victoria Merritt that in the Prince of Wales Recreation Report on KRBD.
- **Bylaws:** Bylaws have been revised and reviewed by an attorney. The Bylaws were signed into effect.
- **HRSA Performance Review:** A HRSA Performance Review will occur in September, 2009. The review will include a site visit and the September Steering Committee meeting was moved to September 15 to accommodate.
- **HRSA Technical Assistance Site Visit:** A technical assistance site visit by our HRSA assigned provider is confirmed for March to coincide with the first Community Advisory Board Meeting and subsequent Steering Committee meeting.
- **December 15 Community Healthcare Provider Informational Meeting:** Key areas of need identified include elder services (assisted living, home health, hospice), emergency services, behavioral health, and a compilation of referral resources and contact info.
- **Budget:** The year 1 budget and proposed budget for year 2 were reviewed.
- **Objectives:** Activities for the remainder of the current budget period and for the upcoming budget period were discussed including CME, a public awareness campaign, the development of sustainable systems for identified areas of need, visiting specialty clinics, travel, and technology/connectivity.

- **After hours and Emergency Services:** After hours and emergency services were discussed and a list of issues that should be included in discussion and planning was developed. Discussions will continue at the February meeting.